

EAST HELENA WRESTLING CLUB BY-LAWS

In accordance with Montana Law, the East Helena Wrestling Club, Inc. (EHWC) was established in 1989 by filing its articles of incorporation with the Secretary of State. These by-laws were developed to effectively serve the purpose for which the club was formed and guide its development. The East Helena Wrestling Club consists of the EHWC Tigers (USAW) and the EHWC Rebels (Middle School).

ARTICLE I VISION AND MISSION STATEMENT

The **Vision** of the EHWC is “**To Develop a Fun and Well-Respected Wrestling Club**”

The **Mission** of the EHWC is “**To Foster and Improve the Sport of Wrestling in the East Helena Area**”

ARTICLE II MEMBERSHIP

Anyone that is interested in promoting or developing the sport of wrestling in East Helena may be a member of the club.

ARTICLE III EHWC BOARD

The EHWC Board shall be comprised of the club officers and members. The club officers will be President, Vice-President, Secretary and Treasurer. The Board will consist of four officers and 3 members

A board member is expected to fully participate in all activities. Duties of the board should be divided equally amongst the members.

A member of the board may be removed from office by majority vote of the board without his/her consent for missing 3 unexcused meetings in one year, violations with regard to the club code of conduct or after relocating to another community. A member may also resign from the board by providing the club written notice of their intent.

The board shall solicit and appoint club members to fill any vacancies during the year.

ARTICLE IV ELECTION OF BOARD MEMBERS

Club members shall elect the board members each year, or as needed, by a ballot process or roll call vote. In order to serve as an EHWC board member, the member must have a child currently wrestling in the club.

There are the following the number of terms and the term length:

- 1 – 3year term
- 5 – 2-year term
- 1 – 1-year term
- 1 – 1-year term (Rebels rep)

ARTICLE V BOARD MEMBER DUTIES

President:

- ❑ Preside over all meetings
- ❑ Develop meeting agendas
- ❑ Oversee all functions of the club in an advisory role
- ❑ Prepare an annual operating budget for the November meeting
- ❑ Coordinate with the Coaching Director to develop the coaching team

Vice President:

- ❑ In the absence of the President, preside over meetings
- ❑ Coordinates with the Tournament and Development Directors to ensure effective implementation
- ❑ Responsible for soliciting and identifying person(s) to fill board vacancies and bringing such nominations before the board

Secretary:

- ❑ Compile and safeguard all meeting minutes
- ❑ Distributing the previous meeting minutes to members before the current meeting starts
- ❑ Track the board member attendance at meetings
- ❑ Receive and mail out all correspondence on behalf of the club
- ❑ Produces the club weekly newsletter publication
- ❑ Plans and executes the club sign-up
- ❑ Schedules, develops and coordinates all club media releases

Treasurer:

- ❑ Keep and compile all written financial records for the club
- ❑ Present a written report of club finances at each meeting
- ❑ Pay all approved bills for expenditures
- ❑ Responsible for keeping necessary documents current with the club's financial institution
- ❑ Collect all club dues and issue written receipts
- ❑ Ensures proper accounting is followed for any club matters involving fund transfers

REBELS Representative:

- Represent the Middle School wrestlers by being the liaison between the Rebels Head Coach and the EHWC Board.

Other duties of the Board

- Planning and executing the club's annual tournament
- Other Fundraising activities
- Developing the club family
- Developing and implementing future club growth plans
- Develop marketing and promotion of the club

**ARTICLE VI
CLUB MEETINGS**

Regular meetings shall be held once a month or more if necessary. Club members shall be notified of the regular meetings. In the case of an emergency situation, the President may call a meeting of the board members. Any meeting will not be official unless a quorum (51%) of the board members is present. All meetings will be run by the "Roberts Rules of Order". The board shall develop a policy identifying the meeting protocol.

**ARTICLE VII
VOTING**

Each Board Officer and Member will have one vote. The President may only cast a vote in the event of a tie.

A quorum must be present in order for the Board to vote. A simple majority vote of those in attendance shall be enough to conduct business of the club.

Any amendments to the By-Laws must be approved by no less than a 2/3's vote of the current board members.

**ARTICLE VIII
FINANCES**

Club expenditures must be approved at a regular or emergency board meeting, with a majority vote.

All checks require the signature of two (2) of the authorized board members.

The club shall conduct it's own internal audit on an annual basis. The board may authorize an outside audit as deemed necessary.

Registration fees shall be set annually by the board for each wrestling group (the Tigers and the Rebels). Middle school fees shall be included in the overall budget but will be accounted for separately to ensure the Rebels are primarily self supported.

ARTICLE IX AWARDS

Trophies:

Trophies will be awarded to all wrestlers who meet the practice attendance requirements (at least 2 mandatory practices per week) and finish the entire year through the Freestyle State Tournament. Trophies will be awarded on several levels to include: participation and state tournament placers.

State Coats:

In order to receive a state coat, a wrestler will have to wrestle at least one match and win during a state tournament. They will have to be crowned the state champion in at least one state tournament.

State Sweatshirts:

In order to receive a state sweatshirt, a wrestler would have to be crowned a state champion in at least one state tournament.

Regional and National Placers:

In order to receive a plaque for regional or national placers, a wrestler will have to place in the top six.

All of the above rewards are null and void if a wrestler does not complete the entire season through the Freestyle State Tournament. If a wrestler has an absence of 2 weeks or more and there has been no communication from the member to the club as to the reason for the absence, the club will assume the wrestler has quit.

ARTICLE X NEWS RELEASES/ARTICLES

The Board shall appoint a board member or club member to submit articles to newspapers, magazines, radio or other means of media. This individual will assure accuracy and political correctness of articles pertaining to the club.

ARTICLE XI CODE OF CONDUCT

Wrestlers Code of Conduct: A code of conduct will be developed for each wrestler to read, understand, and sign. This Code of Conduct will contain language explaining what is expected of each wrestler representing the EHWC.

Coaches Code of Conduct: A code of conduct will be developed for coaches for each coach to read, understand, and sign. This Code of Conduct will contain language explaining what is expected of each Coach representing the EHWC.

**ARTICLE XII
CLUB TERMINATION**

Should the club disband or cease to function, any unrestricted or unexpected funds shall be given to a non-profit organization engaged in promoting sports in the East Helena community. Any club tangible assets shall be sold at an agreed upon price by the board and the funds given to the same non-profit organization.

These bylaws have been approved and adopted by the Board effective May 3, 2005.
